

JOB DESCRIPTION

COMMUNITY OUTREACH WORKER VOLUNTARY POSITION



AN INTRODUCTION FROM OUR CEO

Thank you for taking an interest in becoming a part of our small yet mighty organisation.

Diver's Community CIC is a team of dedicated individuals eager to improve the lives of vulnerable people.

We are a charitable organisation and the support we offer to the community is funded by generous donations given via our Just Giving page, easy fundraising website and the sales of Diver's Community CIC merchandise.

I personally believe that the work we do whether it's a big or small project is incredibly important. Our role in the community is pivotal in supporting vulnerable people removing those barriers that have an adverse effect on their lives.

We are ambitious about the future and are looking for enthusiastic, compassionate individuals who align with our mission and vision to help us deliver our strategy.

Our work is never delivered as a 'tick box exercise'. We are committed to building partnerships, fundraising, and delivering outcomes our communities deserve.

I hope this document provides some insight into the type of work that we do and if you choose to join our team, I look forward to welcoming you on board!



Justin Morris, CEO

JOB PURPOSE

The post holder will provide high quality, safe and person-centred support for vulnerable people, in line with our mission to make a difference.

The post holder will work as part of a wider team to provide survival kits to the homeless and deliver community outreach services, with the aim to work in partnership with various organisations to secure temporary and permanent accommodation for those who are rough sleeping.

The post holder will provide information, advice, support and guidance to enable vulnerable people to access the correct benefits, the right services to improve their health and well-being, and to better co-ordinate their support and independence through a variety of methods.

The post holder will provide support to those that are unemployed to help them seek employment or undertake adult education.



PRINCIPLE DUTIES

1. Project Assistance: Help organize and coordinate projects that provide support for rough sleepers.
2. Distribution of Essentials: Assist in distributing survival kits, essential items, and products within the community.
3. Social Media Content: Contribute to the promotion of our cause and activities through social media content creation and management.
4. Product Promotion: Support efforts to promote products available for sale, helping to raise funds.
5. Fundraising: Participate in fundraising activities to secure resources for our initiatives.
6. Community Outreach: Engage in outreach work to connect with and support individuals in the community.



PERSON SPECIFICATION

	Essential	Desirable
Experience/ Knowledge		• Experience of working in an outreach setting • Experience of dealing with and supporting vulnerable people • Experience of supporting vulnerable people with mental health issues • Experience of working with young people
Qualifications		• Good standard of general education (4 GCSE's or equivalent)
Competencies	• Advise, guide and persuade others • Ability to build and maintain effective relationships with vulnerable people, colleagues, and stakeholders • Approachable, empathetic, with good listening skills	• Solution focused • Good organisation skills
Personal Qualities and Attributes	• Understanding, caring and helpful nature • High level of commitment, enthusiasm and passion for helping vulnerable people	• Able to understand the emotional and physical impact of rough sleeping on rough sleepers • Able to use own initiative
Behaviour	• A good team player • Professional • People-focused • Embracing change	